



Job Description: Preschool Teacher

PAY: TBD, Dependent upon experience and certifications

SHIFT: Tuesday, Thursday and Friday 7:30 AM - 12:00 PM

EMPLOYEE TITLE: Preschool Teacher

STATUS: Part-Time

SUPERVISOR: Head of School/Preschool Director

HOPE Christian Academy is a private, Christian school that specializes in partnered education. All staff members must sign a Statement of Faith and agree to the Code of Conduct.

The Preschool Teacher, under the supervision of the Preschool Director and HCA Head of School, is responsible for employing a variety of educational techniques (storytelling, educational play, media etc.) to teach children.

Requirements and skills:

- Have previous teaching experience.
- Possess or be able to acquire an Arizona fingerprint card.
- Certification in child CPR
- Able to manage time/tasks well.
- Able to communicate effectively through both verbal and written means.
- Exercise good judgment.
- Excellent understanding of the principles of child development and preschool educational methods.
- Familiarity with safety and sanitation guidelines for classrooms
- Excellent communication and instructional skills
- Valid license to practice profession

Essential Duties and Responsibilities of HCA's Preschool Teacher:

- Develop a careful and creative program suitable for preschool children
- Observe each child to help them improve their social competencies and build self-esteem
- Encourage children to interact with each other and resolve occasional arguments
- Guide children to develop their artistic and practical capabilities through a carefully constructed curriculum (identify shapes, numbers or colors, do crafts etc.)
- Organize nap and snack hours and supervise children to ensure they are safe at all times
- Track children's progress and report to parents
- Utilize student data to adjust instruction as necessary.
- Protect the privacy of all students by communicating the needs and abilities of students only with the Director.
- Interact with students, staff, and parents in a way that is above reproach and indicative of a growing relationship with the Lord.