

Parent / Student Handbook



*“Those who hope on the
LORD.....will soar on
wings like eagles...”
Isaiah 40:31*

**HOPE Christian Academy
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Chandler, AZ 85224
(480) 722-1445**

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Welcome Letter

Dear HCA Families,

Welcome to our nineteenth school year. As a unique, small, Christian school, we continue to be in awe of our amazing God as He is ever faithful to provide and take care of our school. The teachers and staff are excited that you will be a part of our wonderful community at HOPE this year!

What a tremendous privilege it is to partner with parents in the education of your children! This unique model is an incredible experience for all of us. Our prayer is that HCA will be a blessing to each and every family at the school. It is our belief that God has handpicked the HCA school board, staff, and families who are involved in this innovative approach to education.

Communication is an essential part of successful teamwork and partnership. Please feel free to email, call, or stop by the office any time with questions, concerns, or comments. Thank you for standing together with the staff, teachers, and HCA School Board in prayer for HOPE Christian Academy.

Please read through our policies in this handbook with your children before signing and returning the “HCA Family Agreement” our first week of school. This handbook is available on our website and will be printed in the planners for the upper grade students. We recommend you revisit our policies as needed, especially in the area of our ‘dress code’ standards.

Expectant with Joyful Hope!

HOPE Christian Academy

HOPE Christian Academy is a non-denominational school that offers classes for grades K – 8th, which utilizes a unique combination of classroom instruction and home-based learning. Families partner with teachers to provide students with academic and spiritual growth. Teachers introduce new concepts in the classroom setting on Tuesday, Thursday and Friday each week while take-home work is facilitated by parents on Monday and Wednesday. This unique educational model helps to promote a family-friendly environment where an extraordinary and loving community of students, parents, teachers and administrators is assembled.

HCA School Board

The voting members of the HOPE Christian Academy Board are as follows:

Joey Hamby
Shane McCormick
Laura Pitt

Tambra Stuber
Clinton Smith

Troy Reynolds
Vicki Hand

Mission Statement

It is our commitment to partner with families to equip their children – spiritually, academically, physically, and emotionally – so that they may impact their community and world for Christ.

Position on Critical Issues

HOPE Christian Academy is a biblically-based school, holding to the biblical standards of morality. As such we will abide by those moral standards regardless of current social norms. We will continue to strive to communicate this to employees and families and will expect that both employees and families who are part of HCA will support the school and its teaching of these biblically based beliefs.

Statement of Faith

(Detail in Appendix 1)

1. We believe the Bible to be the inspired, infallible, authoritative, and inerrant Word of God.
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit.
3. We believe in the deity of Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death, His Resurrection, His Ascension to the right hand of, and His personal return in power and glory.
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation, because of the exceeding sinfulness of human nature; that men are justified only by faith in the shed blood of Christ; and that only by God's grace and through faith alone are we saved.
5. We believe in the resurrection of both the saved and the lost; those who are saved receive eternal life and those who are lost receive eternal condemnation.

6. We believe in the spiritual unity of believers in our Lord Jesus Christ.
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
8. We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Detail in Appendix 2**)

****Parents please use your discretion when reading this appendix with your children.**

Philosophy of Education

The HOPE Christian Academy foundational philosophy of education:

- Teaches a biblical view (see Statement of Faith)
- Teaches everything in light and through the filter of Scripture
- Upholds the behavioral and character standards of a godly home
- Respects the parents’ role as the God-ordained trainers of their children
- Provides godly role models whose lives are strong in character and personal discipline
- Instills a love of learning both spiritually and educationally
-

Partnership With Parents

As your partner, we promise to....

Pray for you and your child regularly.
Add value to your parental leadership.
Recognize that we serve a common goal.
Teach to a high academic standard.
Never take for granted the trust you place in us.
Embody excellence in everything we do.
Respect and honor your child’s uniqueness.

The Role of Parents

*****The partnership between the parents and teachers is what makes HCA unique. Please note the following very carefully:**

Although teachers will primarily introduce new concepts in the classroom, learning is naturally accomplished in the home. Parents will maintain a role of support, follow-up, and maintenance of what has been introduced conceptually in the class. On the home-based learning days, parents **must** review their child’s work. This is **not** a time to send your child off alone to complete his/her work and simply inform you when it is finished. Each teacher will give instructions regarding parent signature, grading homework, etc. Parents may add enrichment to their child’s Remote Learning day, but may not subtract from the assigned curriculum provided by HCA.

*****Neglecting this responsibility will result in a meeting with the teacher, administrator, and member of the HCA Board. It may also result in dismissal from the school.**

Parent Directed Remote Learning Days

On the school day following the two HCA Early Dismissal Days, parents will conduct a parent-directed-home-based-learning-day. The HCA Teachers will present ways to conduct these days, as well as ideas for parent-directed instruction.

Classroom Time/HCA Service Hours

Per the Family Agreement, parents are required to serve their required service hours each month (or approximately one hour per week) supporting the needs of the teacher and/or the school in some non-classroom capacity (lunch aid, sports coach, club coordinator, fundraising support, chapel support, yearbook support, etc.)

Based on the school calendar, the actual requirement for 2018-19 is as follows:

August: 3 hours	January: 3 hours
September: 4 hours	February: 4 hours
October: 3 hours	March: 2 hours
November: 3 hours	April: 4 hours
December: 2 hours	May: 3 hours

All parents who will be on campus between the hours of 9:00 am and 2:30 pm must check in at the office and receive an on campus badge. This helps us to be above reproach in our lockdown and fire drill procedures and serves as a measure to ensure the safety of both students and volunteers. For more information on this, please see the HCA Safety and Security Policy.

Classroom service must be coordinated with the teacher and HCA service must be coordinated through the office. This service should be scheduled in advance. Parents must document their teacher/HCA service hours on a log sheet in the school office. The teacher/HCA service hours will be calculated on a monthly basis. At the end of each month, the service hours will be evaluated. Unfulfilled volunteer hours are billed at \$20 each. Scholarship funds cannot be used for payment of these fees. Service hours do not roll over from month to month. We understand that special circumstances arise occasionally. Please call the HCA Office so that we can work with you during these times.

If you know ahead of time that your schedule does not permit you to help at HCA, you may pay \$300 per semester in advance. These fees cannot be paid by scholarship funds.

Issues of Discontent

Issues of discontent are to be handled according to the Matthew 18 Principle. If you have a concern about a teacher or any other situation at HCA, please follow this principle:

- Speak first to the teacher or person directly involved in the issue
- If the issue is not resolved to your satisfaction, speak to the HCA Administrator. He/she will schedule a meeting with you and the teacher or person directly involved
- Please refrain from discussing your discontent with other parents or anyone involved in HCA. This is not Biblical and causes even more discontent.

- If the principal does not address the concern in a satisfactory manner, on rare occasions, a letter to the school board may be appropriate.
- Please Note: If there is an issue with another student or parent, please speak directly with the teacher or administrator so that the appropriate course of action can be taken.

We are a family and it is our desire to be in unity. **There is a fine line between “discussing” an issue of discontent and gossip.** We all strive to please the Lord and not sow discord, thereby causing unnecessary hurt and division.

Admissions Requirements

Admission to HOPE Christian Academy is by completion of a school tour, a personal interview with the administrator, written application/registration, and review of test scores (TerraNova, AZMerits, etc) and/or a recent report card or progress report. If test scores or official grades are unavailable, an outside assessment may be required at the expense of the applicant. Registration is reviewed by an admissions committee and will be accepted upon the results of the interview and available academic data.

HOPE Christian Academy strives to serve as many families as we are able, but as a small school our resources limit our ability to serve all students, and the educational needs of some children cannot be adequately served by this model. The purpose of the tour and interview is to allow both the administrator and the family to begin to determine the suitability of the school for each individual student.

The school is open to all children regardless of race, color, gender, or national or ethnic origin. Neither students nor parents are required to sign a Christian statement of faith. However, families must understand the purpose of the school (as defined in the Mission Statement) and the fact that the curriculum and programming of the school will be decidedly Christian in nature. It is our heartfelt desire that every student and family member associated with HCA come to know Jesus Christ as their Lord and Savior, grow deeper in their faith, and live a fulfilled life in the center of God’s will.

Enrollment Process

- Completion of a school tour with the principal
- Student/family interview with principal
- Completion of Enrollment Application Packet
- For those entering the elementary grades, report cards and other school records are required from all previous schools.
- Submission of grades or official testing results.
- Registration will be accepted upon the results of the interview, academic data submission, and upon review of the admissions committee.
- Enrollment Application is accepted and the initial tuition fee is due.
- As a private school, HCA reserves the right to refuse admittance for any reason deemed necessary by the administrator.

- Enrollment in HCA is finalized when ALL of the above steps have been completed.
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After Enrollment

- A birth certificate and a copy of current immunizations will be due in the first week of school.
- Parents must read and sign the HCA Family Agreement stating that they understand and support the purpose, educational philosophy and policies of HOPE Christian Academy as presented in the Handbook, also due the first week of school.

Age Requirements

- Students entering kindergarten must be 5 years old by September 1.
- Students entering first grade must be 6 years old by September 1.

Affidavit of Intent

According to Arizona Revised Statute 15-802, the parent(s) of a child between the age of six and sixteen must choose public, private, charter, or home school for their child's education. If you have chosen the private or home school option, you are required by this state to file an Affidavit of Intent with the Maricopa County School Superintendent stating that your child is not enrolled in a public school. This affidavit must be filed with the county school superintendent within thirty days from the time your child begins school. HCA will provide the necessary affidavit form, but will not notify the county superintendent's office of your child's enrollment or withdrawal from school. This is strictly the responsibility of the parent.

Family Communication & Privacy

HOPE Christian Academy utilizes a secure online portal called SchoolSpeak to communicate with our families and post students' grades. Each family is given a login and password to the HCA SchoolSpeak portal. The contact information that was supplied by the family on the registration application will be entered into the HCA SchoolSpeak portal and used by the school to communicate with the families. The members of the HCA SchoolSpeak portal are visible to other families along with their home address and phone numbers. Email addresses are not visible to other members. This member directory may not be used for solicitation or advertising. Members of the HCA SchoolSpeak portal are encouraged to update their contact and emergency information whenever changes occur.

The link to SchoolSpeak can be found on the front page of www.hope-eagles.com. SchoolSpeak also has a cell phone app that can be downloaded for easy access.

The school's primary communication with parents is through a group email "Newsflash" sent via SchoolSpeak at the end of each school week; these Newsflashes will also be posted on the internal SchoolSpeak Portal. Parents are encouraged to read Newsflashes in order to be informed of school directives and events. Email addresses obtained as a result of any correspondence from the school cannot be used for solicitation, advertising, or additional forwarded communication without specific permission from the administrator.

The school may also utilize texting families (via SchoolSpeak) as a method of communication in more urgent or short-notice situations.

Many classroom and school activities are photographed and/or videoed by staff and parents alike. The school is unable to prevent photographs and/or videos of students being published on personal Facebook pages, Youtube, or other media. The school often uses unlabeled group photos of events on its blog and public Facebook page; your permission will be sought before adding your child's photograph to any printed marketing materials.

Curriculum

Selection and changes in curriculum are made at the sole discretion of the school.

The curriculum for every classroom at HOPE Christian Academy is chosen with careful, and prayerful, evaluation by the Curriculum Committee made up of administration, teachers, and Board members, with final approval by the HCA Board. Educational materials are considered for their value in meeting and exceeding national educational standards, suitability to our model, adherence to the school's mission statement, age level content appropriateness, potential for directed individual and group project opportunities, and additional didactic merits.

Curriculum selections are from both Christian and secular authors and/or publishers, but all are presented in classrooms from a Christian worldview perspective.

Specifics about curriculum can be found on the school website and on the individual teacher websites which can be accessed on our Meet the Staff page of www.hope-eagles.com.

Achievement Testing

Achievement Testing (Grades 2 – 8) – Math, Language, Reading, Science, Social Studies, and Bible will be given during the month of April. Test results are received in June and will be mailed to the parents during the summer.

Textbooks

Textbooks and consumables are provided for student use and paid for with tuition funds; HCA does not impose a separate book fee. Each student is expected to care for his/her textbooks in a respectful manner, understanding that the student who uses this book the following year will have a book in good condition. Teachers will inspect student books as they are collected at the end of the school year. If a textbook is damaged or lost, the student is expected to make restitution to HCA. **Textbooks may not be checked out during the summer.**

Parent Notebooks containing answer keys, any separate Answer keys and Answer CDs must be returned to the classroom prior to the end of the school year. Final report cards will be withheld until these items are returned or restitution for their loss is collected.

STANDARDS OF BEHAVIOR

*Obey your leaders and submit to their authority.
They keep watch over you as men
and women who must keep an account.
Obey them so that their work will be joy, not a burden,
for that would be of no advantage to you.
Hebrews 13:17*

It is the expectation that all HCA students will demonstrate first-time obedience. It is also the expectation that parents hold their children to these standards each time they are on campus; i.e., before/after school, during Meet the Teacher Night, Parent/Teacher Conferences, etc. **Unless otherwise assigned, students should remain with their parents during these times.** HCA students will uphold the following standards of behavior:

Toys

Students may **not** bring toys, electronics, games, stuffed animals, dolls, play equipment, etc. to school. These items tend to cause distraction during the school day. Exceptions may be made by the teacher for special occasions.

Playground Boundaries

Students will play only in designated areas during recess and must be supervised by an adult. Only with permission from an adult, may students retrieve balls or other equipment outside the play areas.

Respect

Students will demonstrate respect for all adults in authority by displaying first-time obedience and maintaining the HCA Standards of Behavior.

“Walking” Areas

Students will walk at all times in all buildings.
Students will walk across the courtyard and in breezeways.
Students will walk on all sidewalks.

Hats

Students will not wear any type of hat to school.
(Exception: Special occasions, with special permission).

Students Who Make Wise Choices

Students who make wise choices are displaying Biblical principles and are honoring God. The following are examples of rewards for students who make wise choices:

- Soaring Eagle Awards
- Free Homework Pass from classroom teacher
- Classroom Awards
- Special Privileges
- Awards from Mrs. Hancock

Students Who Make Unwise Choices

Students who choose not to demonstrate first-time obedience will receive one of the following consequences, according to the teacher and/or administrator’s discretion. Staff members will consistently strive to use logical consequences that address the heart of the issue and coincide with the choice made.

Kindergarten – Grade 3

Reminder
Time Away
Call to Parent

Grades 4 – 8

Reminder
Student calls Parent
Goal Setting Assignment/Meeting

Important Note: Research consistently indicates that children need physical activity for optimal learning. Therefore, lunch recess will be taken as a consequence only as the logical consequence to an infraction, such as being disrespectful during recess. Recess will not be withheld from students without approval of the administrator.

Call to Parent – In some situations, the parent may be asked to take student home for the remainder of the day or student may be assigned in-school suspension. The misbehavior may result in student being suspended from school at least one day or student may be placed on probation. If behavior does not improve, this may be cause for dismissal from HCA.

The following behavior will result in the possibility of behavioral probation, suspension or expulsion. These behaviors are very serious and will not be tolerated.

- | | |
|-------------------------------------|---------------|
| Threats of any kind (even in jest) | Vandalism |
| Fighting | Foul Language |
| Stealing | Lying |
| Disrespect to Authority or Property | Cheating |

We ask you to work with us to uphold the Standard of Behavior at HOPE Christian Academy. Please partner with us to help develop your child’s character so that he/she will become the respectful, responsible, well-rounded student that we all desire for those who attend our school.

Thank you for your support in this important area of discipline. We commit to you and your child to consistently implement these Standards of Behavior. We believe that all HOPE Christian Academy students are capable of maintaining these standards.

Students at HCA are expected to exemplify Christ at all times. Students will exhibit the following characteristics:

- | | |
|-------------------|----------------------|
| Respect Authority | Respect Others |
| Respect Property | Exhibit Self Control |

Each teacher will implement his/her standard of behavior for the classroom. This plan will be communicated to the parents at the beginning of school.

School-wide standards of behavior:

- Students will be positive, truthful, and edifying with their words
- Students will obey the first time a direction is given
- Students will respect the preciousness of others
- Students will respond to all adults in a respectful manner and are expected to acknowledge that adult by answering him/her politely
- Students will refrain from chewing gum
- Students will walk at all times on campus to pass from one area to another. (The playground, courtyard, and grassy areas are the exceptions at recess or during P.E.)
- Students will refrain from playacting any violent/weapon based games or depicting violence/weapons in stories or artwork

Standards of behavior for the playground/courtyard areas:

- Only kindergartners are allowed to play on or with the Little Tykes structures
- Only kindergartners – 6th graders are allowed on the large play structure
- The amphitheater slopes and steps are not for running up and down. The floor or bottom of the amphitheater may be used for games or activities, but not for dodgeball, whiffleball, or kickball
- Playground equipment is to be used for its intended purpose
- Students will refrain from pulling or tugging on the volleyball net
- Students will refrain from throwing or digging in the wood chips and rocks
- Students who are playing tag may only **touch** each other. They will not push, grab, or tackle
- Students will refrain from hanging, climbing, or vaulting over the fence
- Students will refrain from climbing and/or sitting on top of any playground equipment
- Students will refrain from climbing or running up the slides. Only one child is permitted on the slide at a time and will slide down on his/her bottom
- Students will use chalk only on the basketball/hockey court
- Students will walk around and not on the rock plant beds
- Students will refrain from hitting or throwing balls against the building walls, ceilings, and block pillars
- Students may bring balls to be shared at recess
- Snacks and food are to be eaten and kept within the outside boundary. During the first week of school, cones will be out to distinguish this area.

Standards of behavior during chapel:

Students will demonstrate active listening throughout chapel. These are indicators of active listening:

- Students have their eyes on the speaker.
- Students sit with their bodies still.
- Students respond appropriately when prompted by the speaker.
- Students raise their hands when they want to speak and lower them when someone else is speaking

Standards of behavior during lunch:

- Students will show respect to lunch helpers who are on duty

- Students will always walk in the lunchroom
- Students will not move chairs to another table without adult permission
- Students will use “inside” voices while they are eating
- Students will show respect for the lunch area, leaving it clean
- Students will need adult permission to be excused or go to the restroom with a buddy
- Students will neither play with nor throw food. Food must be kept in front of the student at all times
- Students will refrain from saving seats at the lunch table
- Students will not share food with other students due to possible food allergies
- Students will only have water to drink in the lunchroom

Cell Phones/Music Devices

Student use of cell phones is NOT allowed on the HCA campus during school hours, without the express permission of a teacher. If a student brings a cell phone to school, it must be turned off or turned to night mode and placed in the student’s backpack during the school day. 6th, 7th and 8th grade students will store their cell phones in a designated basket in the classroom until the end of the school day, unless the teacher has instructed the students that they can use their phone for a class assignment. Wrist watches with phone capabilities fall under the same rules as cell phones. Any cell phone being used during the school day will be confiscated for that day. The next day the student will need to drop off his/her cell phone in the office prior to school and then pick it up after school. A second offense will result in the student needing to drop off his/her phone in the office prior to school for two weeks, and then pick it up each day after school. In case of an emergency, students must go to the office to place a telephone call.

After School: Students may use cell phones only outside the classroom. Parents should not contact children via cell phone during school hours; the office should be called and any information will be relayed to the student.

Music Devices: Music devices may only be used on campus before or after school hours. During school hours (including lunch and break) students must turn music devices off and conceal them in their backpacks

Boy/Girl Relationships

Flirtatious behavior or public displays of affection are not permitted at school or at any school function. All “boyfriend/girlfriend” type relationships are discouraged.

Pet Policy

Pets are not permitted on campus except for administration approved events such as class “Pet Days”.

Social or Academic Probation

The administration of HOPE Christian Academy reserves the right to place students on social or academic probation status at any time during the school year. This may include the first grading period if there has been a history of a substantial social or academic problem during the previous school year. Substantial social or academic problems include behavior, attitude, dress code, attendance or academic efforts.

Students and parents/guardians should be aware that any excessive problems in the areas of behavior, attitude, dress code or academic efforts could result in the students being asked to withdraw from the school.

This probationary system is meant to focus on improvement toward self-discipline, a changed heart and ultimately a more personal, loving relationship with Christ. The student, the parents, the teacher and the administration will agree upon the plan of improvement during this probationary period.

Each probationary period will last until the end of the current nine-week grading period. At the end of the probationary period, the parents, the student, the teacher and the administrator will be asked to meet again to review the student's progress. At that time, the school will utilize one of the following three options regarding the probationary status of the student.

- If the student is progressing well, the probationary status will be lifted after the interview meeting is completed.
- If minor concerns still exist, the school may require the student to remain on probation for an additional grading period, followed by another evaluation of the student's progress as previously stated.
- If substantial progress is not being made and problems continue to exist in any of the areas listed above, the school will require that the student be withdrawn from the school at that time.

Student Health

Immunizations

All students must be in compliance with current state immunization guidelines. Parents should review their child's immunization record with their child's physician to ensure the student is current on all necessary immunization requirements.

Communicable Disease Guidelines

In order to maintain a healthy environment, the school asks that families observe the following guidelines:

- If a student has nausea, vomiting, diarrhea, or an elevated temperature (99° F or more by thermometer), the student should be kept home and not be sent to school. Students must be symptom-free for 24 hours and without an elevated temperature for 24 hours before returning to school.
- If a student has strep throat, he/she must stay home at least 24 hours after the first dose of antibiotics has been administered.
- If a student has conjunctivitis (pink eye), he/she must stay home for 24 hours after the first dose of medicine has been administered. The student's eyes should also be free of drainage before returning to school.
- If a student has head lice, he/she must be treated and be louse- and nit-free before returning to school. If the lice are discovered during the school day, the school will call the parent or guardian to pick their child up at school. The school office staff will need to check the child before he/she returns to the classroom.
- If a student contracts measles, meningococcal meningitis, mumps, pertussis (whooping cough), rubella (German Measles), tuberculosis, chicken pox, Lyme disease, hepatitis A, or other communicable diseases or food-borne illnesses, please notify the school office immediately.
- If a student has evident bumps, red blotches, rash, hives or other skin ailments, parents should send a note clearly identifying the skin disorder. The school reserves the right to require a doctor's release for a child to enter the classroom.

Medication

Medications taken during school hours must be administered by the school's office staff. No prescription or over-the-counter medication is allowed to be in the possession of student. Medication must be in the original container with the pharmacy label, student's name, prescribing physician's name, medication name, dosage, and the time and route of administration. HOPE Christian Academy's Permission to Administer Over the Counter Medications form must be completed and signed by the parents/guardians each school year.

EPIPEN

If your student's allergies require the use of an EPIPEN, please provide their prescribed EPIPEN to the school office.

School Week and School Day Schedule

School Week

- Monday and Wednesday: The student is at home where the parent supervises assignments prepared by the teacher. The parent should reviews concepts, but does not generally introduce new concepts. *A key portion of our HCA Covenant is that a parent is responsible for assuring that the assigned work is completed to the best of their child's ability.*
- Tuesday, Thursday, and Friday: Students attend class conducted by a teacher at HCA.
- Enrichment Classes include Spanish, Music, and P.E.

School Day (Tuesday, Thursday and Friday)

- School begins at **8:15am** and ends at **3:15pm**
- Students are **not** to arrive on the school campus **before 8:00am**.
- Tuesday/Thursday – Upon arrival, students will go directly to their classroom. Class will begin **promptly** at 8:15am. **Please be on time.**
- Friday – Chapel will take place each Friday. Upon arrival, students will leave their backpacks in their classrooms and go directly to the worship center. Chapel reinforces the concept of worship that the family has on Sunday and provides inspiration and worship for the entire student body. Speakers include pastors as well as lay persons.
- Assignments for sick children should be picked up at school unless other arrangements have been made. Generally, they are available for pick up at the end of the day at 3:15.
- Lunch – Lunchtime is from 11:40 – 12:30 for K – 8th grades. Students in Grades K - 3 will have lunch from 11:40 – 12:05 then have recess from 12:05 – 12:30. Students in Grades 4 – 8 will have recess from 11:40 – 12:05 then eat lunch from 12:05 - 12:30. Students will quietly enter the lunchroom, use appropriate table manners, and use inside voices during lunch. At 12:20, the scheduled 4th – 8th grade “clean-up crew” will assist with clean up of the lunch area.
- Students **MUST** bring a sack lunch or lunch box with **only water** to drink. **Students can have nothing but water to drink on our campus.** There will be NO microwave or refrigerator available. Lunches must be adequately packed to remain fresh by lunchtime.

Attendance

Due to the limited time our teachers have to teach new concepts, regular attendance during school days is of the utmost importance. **Therefore, we strongly encourage parents to schedule medical, dental, or orthodontic appointments on Mondays and Wednesdays only. Also, when school is in session, family vacations are strongly discouraged. Fall Break, Christmas Break, and Spring Break are on the calendar for these purposes.** Teachers must receive at least a one week verbal and written (emailed) notice for class and REMOTE LEARNING/REMOTE LEARNING assignments needed ahead of time for planned absences. Preparing work in advance for the student to complete during his/her absence and/or teaching new concepts to students when they return to school puts an extra burden on our teachers. If a child must be absent for pre-planned family reasons, his/her assignments must be completed and returned within three school days of the student's return to school. Any work not completed by this time will receive a zero.

In case of illness, students will be given one day per days missed to make up school work. In the event your child is absent, that day's work will be available for pick up at the end of the school day unless different arrangements are made with the teacher.

Absences should be avoided except for illness and emergencies. If an absence is necessary, please notify both the school office, by phone or email, and your child's teacher by whatever method she has instructed as early as possible. Attendance and punctuality are essential in developing successful schoolwork and good character.

A member of the school staff will call parents of any student not accounted for by mid morning.

If a student must leave school before the end of the day, the school office must be notified. **An authorized adult must sign out a student in the office if he/she must leave early.** Students are required to make up any work that is missed.

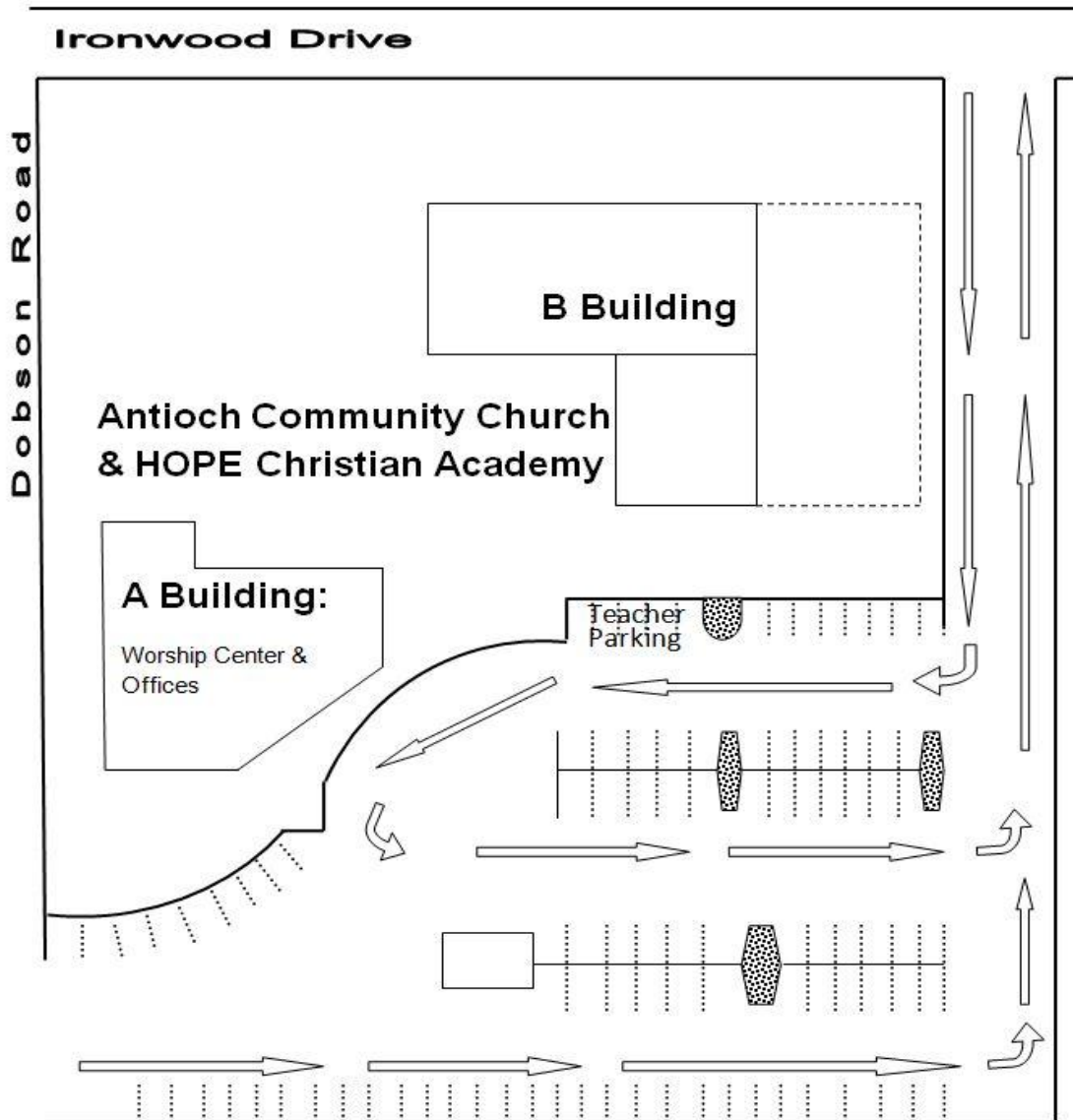
Tardy Policy – We believe that punctuality is a vital life skill and it is our desire to partner with you to build this skill in your child. Since our opening includes pledges, prayer, and important announcements, all students should be in attendance during this time. Out of respect for classmates and teachers and because time is such a precious commodity, we encourage you to **help your child learn the discipline of punctuality.**

Students are considered tardy at 8:16am and must obtain a “tardy slip” from the office with the parent or responsible party. Teachers will require a pass from the office for students who are tardy. Excused tardies include medical appointments, illness, etc. Unexcused tardies include oversleeping, running behind, forgotten items, etc. While both types will appear on a student's report card as a tardy, the formal record that is attached to the student file will document whether or not a tardy is excused. Please allow yourself enough time for travel.

Campus Parking and Traffic Flow

The City of Chandler has asked that we enter and exit our campus from Ironwood Drive, especially in the mornings. Note the traffic flow pattern in the diagram below.

- In the mornings you may drive through and drop off at the circle drive. Staff and designated student leaders will be available to walk younger students to their classrooms. **PLEASE DO NOT PARK IN THE CIRCLE DRIVE**, this area is for drop off /pick up.
- Please note that the first three parking places on the north curb near the “B” Building are designated for our teachers and Antioch staff; please do not park in these spaces (even for a minute). HCA staff and parents are welcome to use any other parking space on campus.
- The school office must be accessed through the north doors of the “A” Building as the south doors will remain locked.
- All campus visitors must check in at the school office.



Dress Code

The purpose of the dress code is to develop a standard that honors Christ. The dress code also prevents our students from emphasizing external distinctions while helping emphasize internal character attributes. It also helps minimize financial distinctions between students.

The administration of HCA will be the final judges of dress code compliance and reserves the right to decide what is proper and fitting regarding attire for school and school events.

*“Let your light so shine before men, that they may see your good works,
and glorify your Father which is in heaven.”*

(Matthew 5:16)

Polo Shirts

Students in grades Kindergarten through 5th grade will wear a maroon or gray polo shirt. **All shirts must be ordered through the uniform company.**

Students in 6th, 7th and 8th grades may wear gray, maroon or navy polo shirt. **All shirts must be ordered through the uniform company.**

Boys

- 1) A clean HCA polo shirt is to be worn on Tuesdays and Thursdays, with the exception of designated dress-down days. On Fridays, either the polo shirt or our yearly themed t-shirt will be worn except on designated dress-down days. The shirt may be either tucked in or worn on the outside. However, shirts worn on the outside must be no longer than the top of the leg. **Only a plain white short-sleeved or long-sleeved t-shirt or tank top may be worn under the uniform shirt, and it must be worn in such a way as not to show below the bottom hem of the polo shirt.**
- 2) Pants or shorts must be either solid navy or solid tan/khaki in color (not off white or green khaki). They should be a fitted style and **worn at the waist.** Cut off, ripped, sloppy, or cargo type pants or shorts are not allowed.
- 3) Body piercing jewelry and visible tattoos are prohibited. However, small chains, bracelets, or necklaces may be worn. The jewelry worn must not include symbols that represent any cult, religion or belief system that is in conflict with Christianity.
- 4) Hairstyles must be neat, clean, and conservative. Spiked hair must not be longer than one inch in length. No tails are allowed. Hair must be cut neatly. Hair length must not be longer than collar length and must leave the eyes visible. Hairstyles or hair coloring must be a natural hair color. Any hairstyle that is a distraction to the education process of HCA is unacceptable
- 5) Open back shoes may not be worn (they must have at least a strap in the back). Tennis shoes must be worn on P.E. days. Shoes and socks must be of a single main color. Permitted colors are maroon, navy blue, black, gray, brown, khaki, and white. Patterned shoes and socks are not permitted. Shoes which contain a small logo or adornment of a non-uniform color are allowed as long as the overall appearance is of a permitted color. Shoe laces should not be a distraction, and must be of a single color (not patterned or neon), which coordinates with the shoe. Students may not wear “Heelies” or any shoes with wheels attached to the sole of the shoe.
- 6) Hats or visors may not be worn at school except for outdoor recess/P.E., sports or designated special occasions.

Girls

- 1) A clean HCA polo shirt is to be worn on Tuesdays and Thursdays, with the exception of designated dress-down days. On Fridays, either the polo shirt or our yearly themed t-shirt will be worn except on designated dress-down days. The shirt may be either tucked in or worn on the outside. However, shirts worn on the outside must be no longer than the top of the leg but must also be long enough (past the waist) so that no part of the mid-section shows. **Only a plain white short-sleeved or long sleeved t-shirt, cami, or tank top may be worn under the uniform shirt, and it must be worn in such a way as not to show below the bottom hem of the polo shirt.**
- 2) Pants, shorts, jumpers, skorts, skirts, or capris can be purchased at any retail store, these items are also available for purchase at our uniform supplier, **EDUCATIONAL OUTFITTERS**. They must be solid navy or solid tan/khaki in color (this does not include off white or green khaki). **They may not have stripes, colors, embroidery, etc. on them.** Cut off, ripped, sloppy, excessively baggy, **form fitting**, or cargo type pants or shorts are not allowed. **The appropriate length for shorts, skirts, and/or jumpers is no shorter than fingertip length.** Girls in Grades K-4 must wear shorts or tights under their skirts or jumpers.
- 3) Conservative jewelry may be worn, but must not include symbols that represent any cult, religion or belief system that is in conflict with Christianity. Body piercing jewelry and visible tattoos are prohibited except for earrings worn in the earlobe.
- 4) Hairstyles must be neat, clean, and conservative. Any hairstyle that is a distraction to the education process at HCA is unacceptable. Only natural color highlights or dyes are allowed.
- 5) Open back shoes may not be worn (they must have at least a strap in the back) even on Dress Down Days. Tennis shoes must be worn on P.E. days. Shoes, socks, tights, and leggings must be of a single main color. **Permitted colors are maroon, navy blue, black, gray, brown, khaki, and white.** Patterned shoes, socks, tights, and leggings are not permitted. Shoes which contain a small logo or adornment of a non-uniform color are allowed as long as the overall appearance is of a permitted color. Shoe laces should not be a distraction, and must be of a single color (not patterned or neon), which coordinates with the shoe. Students may not wear “Heelies” or any shoes with wheels attached to the sole of the shoe.
- 6) Girls in Grades K-6 are not allowed to wear make-up, including mascara, eye shadow, blush, lipstick, lip-gloss, colored Chap Stick, etc. Students in Grades 7 and 8 may use makeup with modesty that sets a Christ-like example. All girls may wear nail polish that is conservative and modest. (No neon or excessively bright colors are permitted).

Dress Code Alerts

Students whose uniform does not meet the dress code criteria will receive a Dress Code Alert. Dress Code Alerts must be taken home, signed by a parent, and returned the following school day.

Dress Code – Winter Attire

A plain white short-sleeved or long sleeved t-shirt, camisole, or tank top may be worn under the uniform shirt, and must be worn in such a way as not to show below the bottom hem of the polo shirt. Any jacket or sweater may be worn for arrival, recess, and dismissal, but must be removed

inside the classroom. Only a solid navy blue, maroon, black, or grey non-logoed (except for our HCA logo) outerwear (sweatshirt, zipped sweatshirt, with or without hood, or sweater) is permitted for classroom wear over HCA polos.

Dress Code – Dress-Down Days

The last school day Friday of each month is designated as a dress-down day. Students may wear “regular” clothes on these days. Dress for these days must be in accordance with HCA standard of modesty that exemplifies Christ. Clothing that is inappropriate or sloppy in appearance is unacceptable. Clothing that exposes cleavage, midriff or is worn inappropriately is unacceptable. Clothing must not reveal underwear, bras, or boxers, this includes over-sized, ripped, or worn-out clothes (containing holes), pajama apparel, and slippers, and the like. Shorts and skirts/dresses must be at least fingertip length. Tank tops, spaghetti straps, low-cut, midriff tops, form fitting clothing, etc. are not acceptable. Yoga pants, tights and leggings must be accompanied by an at least fingertip length top covering the buttocks. Sleeveless tops and dresses must have a strap at the top of the shoulder at least the width of a credit card, which is equivalent to two inches. Tops that need to be “tugged” on in order for skin at the waist area not to show are not acceptable. Shirts with any logo or sayings that are offensive to our HCA standards should not be worn.

Students who do not comply with these Dress Down standards will be sent to the school office in order to contact their parents.

Dress Code – HCA Swim Parties

Girls should wear a one-piece swimsuit to any HCA class swim party. Any two-piece suit must be covered by a colored tee shirt.

Dress Code – Girls Attire for HCA Promotion

Our goal at HCA is to honor and represent Christ with our promotion attire. Dresses or blouses may be sleeveless, but they must have at least a one inch strap on each shoulder. Any shoulder strap less than one inch must be worn with a shawl, a sweater, or a jacket to cover the shoulders at all times. Low cut and/or backless dresses and tops are not permitted. In addition, the length of dresses or skirts must be no shorter than fingertip length.

Dress Code – On Campus Events

Students attending school events on campus, including, but not limited to, Family Worship Nights, Celebration of Learning, and 8th Grade Promotion, will be expected to comply with the standard for Dress Down Days outlined above.

Field Trips

All potential school field trip activities must be cleared through the school office, to ensure that the timing does not conflict with other school activities. The content and length of the trip should also be cleared through the office and the HCA Administrator. This should be done at least **three weeks prior** to the field trip and prior to any information being released to students. Students will wear their HCA uniform on field trips. Exceptions to the uniform dress code must be cleared through the Administrator.

If the field trip coordinator is a parent, he/she will receive HCA service hours credit and is responsible for the following. (Chaperones accompanying students on a field trip will not receive family service hours unless the teacher communicates a specific need for their presence.)

- Securing permission from the school office three weeks prior to the field trip
- Composing and distributing correspondence regarding the field trip (any correspondence should be approved by the teacher prior to distribution)
- Distributing and collecting completed permission slips (signed permission slips should be in the possession of the coordinator at the time of the field trip, in case of emergency)
- Collecting any monies that may be necessary
- Securing transportation and/or chaperones for the students and turning in a list of the drivers and/or chaperones to the school office at least **two days** prior to the event. All drivers must provide proof of current adequate insurance to the HCA Office. Adequate insurance is defined as \$100,000 - \$300,000 liability. A copy of the declarations page of the current insurance policy will be kept on file in the school office to prove coverage and dates of insurance.
- Planning no more than four field trips per class per year

The classroom teacher and a suitable number of parent chaperones must accompany students on each field trip.

Siblings may not attend any classroom field trips.

Financial Matters

Tuition

Tuition for the 2018-19 school year is \$4850.00 for Grades Kindergarten-8th.

The first tuition payment of \$200.00 is paid at the time of registration. Families will be billed in 10 monthly installments of \$465.00. Checks should be made payable to HOPE Christian Academy or HCA. A family with more than one child enrolled in HCA will pay full tuition for the first child, 5% discount for the second concurrently enrolled child, 10% for the third concurrently enrolled child, and 15% for any additional concurrently enrolled siblings. The school is not able to accept credit or debit card payments except for ESA payments which will be invoiced through Paypal and include a 3% service fee.

Billing Procedures

Tuition statements will be prepared one week prior to the 1st of each month. Only accounts with balances owing will receive a statement. Statements will be sent home in the REMOTE LEARNING/REMOTE LEARNING folder of the youngest child in the family unless other arrangements have been made with the office. Payments will be due on or before the 5th day of the billed month. Payments may either be made in person in the school office or mailed to the school (must be postmarked by the 5th). If school is not in session on the 5th, payment must be made by 9:00 am on the next subsequent school day.

You may be receiving money from a School Tax Organization. However, because of our ongoing expenses, we cannot wait to be paid until your scholarship money is received. If you receive enough money from one of these organizations to leave a credit balance at the end of the school year, we are able to refund your out-of-pocket payments at that time.

Delinquent Accounts

A \$25 late fee will be assessed on each student account if payment is not received by close of school day on the 5th of the month. If school is not in session on the 5th, payment must be made by 9:00 am on the next subsequent school day. If extenuating circumstances make timely payment impossible in a particular month, please contact the office in advance. If an account becomes 15 days past due you will be contacted by the school office in an effort to make mutually satisfactory arrangements for payment. If financial arrangements are not made and met the student(s) may be dismissed from the school. Late fees cannot be paid with scholarship funds.

Returned Checks Policy

A \$35 fee will be assessed (with the subsequent statement) for a check returned for insufficient funds. Return check fees cannot be paid with scholarship funds.

Withdrawal Procedures

If a student is enrolled for the following school year and withdraws on or after August 1, tuition for the month of August must still be paid.

If a student is withdrawn during the school year for any reason, a **two-week advance notice must be given to the school office in writing.** Tuition will be prorated to reflect the actual time in school when advance written notice is received. Otherwise, accounts will be charged for the full monthly billing period.

Refund Policy

No refund will be made in case of absence from school due to illness, extended vacation, or other reason. School expenses continue whether a student is present or absent.

Donations

All gifts to HCA are tax deductible. Any financial gifts to the school will be gratefully received and receipts will be given. All checks should be made payable to HOPE Christian Academy. Contact the school administration to make a donation of other assets (such as stocks).

ACSTO and Other Student Tuition Organization Scholarships

If your child receives a scholarship from a Scholarship Tuition Organization (STO), his/her account will be credited with the amount of the scholarship. Tuition payments will be made monthly from these funds. You may use scholarship funds to pay full monthly tuition balances or you may choose to extend the use of scholarship funds by paying a portion of your monthly tuition out of pocket.

Any funds received from a STO in excess of the current school year's tuition will be returned to the scholarship tuition organization to be held in the student's name. These multi-year scholarships will be re-awarded when the student has additional tuition need. If a student is withdrawn mid-year from HCA their remaining scholarship funds are returned to the STO. Scholarship tuition organizations hold returned funds for a specified time if your child withdraws from a Christian school. Please check with them for details. Please be sure to notify the school office if your child is transferring to another Christian school so that arrangements can be made with the STO to forward scholarship funds.

HOPE Christian Academy agrees to:

- Welcome students from any race, color, sex, national or ethnic origin
- Hire qualified teachers who are committed to the Christian faith and the purposes of the school
- Select and provide curriculum necessary for the educational process
- Maintain a student to teacher ratio of approximately 16:1 in all grades
- Model and maintain high moral standards in our administration and classroom.

HOPE CHRISTIAN ACADEMY

FAMILY COVENANT

Deuteronomy 6:1-7 states “These are the commands, decrees, and laws the Lord your God directed me to teach you to observe....Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up.” It is the desire of HCA to partner with parents to provide a biblical standard for character development and an excellent standard for education. Cooperation between home and school is essential for effective godly training. With your help, we will endeavor to nurture our students in the development of the following essential character traits:

INTEGRITY/HONESTY * Living a lifestyle that is above reproach

We expect our students to be honest, moral, and trustworthy in all areas of conduct. (Titus 1:8; Job 27:5; Proverbs 11:3, 20:11; I Kings 9:4; Psalms 15)

RESPECT *An attitude that highly esteems those in authority

God gave us a command to honor those in authority over us. At HCA that includes teachers, parents, and other designated adults placed in authority. These adults have been placed in our lives by God and honoring them is for our own good. (Romans 13:1-7; Hebrews 13:7; I Peter 2:13-21; I Thessalonians 5:12-13).

OBEDIENCE *Demonstrating an attitude of respect

HCA students are to obey God and all those He has placed over us in our lives. When we obey, we show our love and respect for God and the authorities He has ordained. Our lives then will be long and fruitful, as He has promised. (John 14:21; Ephesians 6:1-4; Romans 13:1-7; Proverbs 6:23).

SELF-CONTROL *The ability to control our thoughts and actions

The goal for our students is that they will learn to have a life under control – self-disciplined by the Spirit of God. (Galatians 5:22-26; Job 5:17; Proverbs 16:32, 25:28; I Timothy 4:7-8).

HOLINESS/PURITY *Living a life that flees from the acts of our sinful nature

Our standards are found in God’s Word and our desire must be one with God and His holiness. (Galatians 5:16-26; 2 Timothy 2:22; I Peter 1:13-16, 2:9-10; I Corinthians 6:12-20; Proverbs 23:29-35; Philippians 4:8; Romans 8:6-8).

RESPONSIBILITY *Being accountable in all relationships and tasks

We are accountable to each other to love, encourage, confront, comfort and forgive. Initiative, intellectual integrity and excellence should be the marks of all tasks assigned to our students. (I Corinthians 13; Matthew 18:15-17; Galatians 6:1-5; Ephesians 5:29-32; Ecclesiastes 9:10).

GRATEFULNESS *An attitude of thankfulness and appreciation

We should demonstrate an attitude of gratefulness to God for all He brings into our lives, knowing that “all things work together for our good” will help create an appreciation for the things others do for us. (Philippians 4:6-7; I Thessalonians 5:18; Colossians 2:7; Ephesians 5:20).

ENCOURAGER *One who gives help, support, courage, hope, and confidence
HCA students should choose words and actions that encourage, help, support, give hope, courage and confidence to all those they meet. (Proverbs 12:25; 16:24; 22:11; 25:11; Ephesians 4:29; I Thessalonians 5:11-14; Hebrews 3:13; 10:23-25)

DILIGENCE *Hardworking, keeps to the task and finishes it
God calls us to be diligent to our assignments, to work hard at each task, and bring each to our best completion. (Proverbs 10:4; 13:4; 21:5; I Timothy 4:11-16; 2 Timothy 2:2, 15)

WISDOM *Discerning what is true from God's perspective, doing what is right
Wisdom comes from God and our respect for Him. We develop wisdom by our proper response to correction. Those who do not respond to correction with a teachable spirit are called fools in the Bible and unable to attain wisdom. (Proverbs 1:7; 20:33; Proverbs 2:1-22; Proverbs 4:7).

TEACHABLE *Willing to humbly receive instruction, exhortation, or correction
HCA students are expected to receive instruction, exhortation, or correction with a humble spirit from those placed in authority over them. (Proverbs 1:8-9; 3:1-2, 11-12; 6:20-23; 9:9; 12:15; 13:10; 16:20; 19:20; 2 Timothy 3:14-17)

Parents of HCA students are expected to cooperate with the following requirements:

FAMILY SERVICE *HCA support and assistance
We will serve HCA in a manner that honors God by volunteering the required monthly hours in classroom or school support per month. (Galatians 6:10; Ephesians 2:10; 4:11-13; 6:7-8; Colossians 3:23-24; I Peter 4:10)

HOME-BASED LEARNING *Supervising teacher-prepared lessons at home

- We will partner with our child's teacher to enhance his/her education, we will monitor the homework assignments and supervise their completeness and correctness. We will attend Parent/Teacher conferences as requested and communicate regularly with the teacher(s) on student progress – spiritually, academically, physically, and emotionally. (Deut. 6:1-7; Proverbs 22:6; Ephesians 6:1-4)

COMMUNITY SERVICE *Helpful, willing to share time and abilities with others in need
Students will participate in an organized community service project during the school year and in any additional projects as directed by individual classroom teachers & StuCo sponsored projects. (Psalms 112:5-7; Proverbs 3:27-28; 19:17; 22:9; Matthew 6:2-4; II Corinthians 9:6-15)

UPHOLDING STANDARDS *Knowing all standards as written in the HCA Handbook
Our family will read and regularly review the standards/policies in the HCA Handbook and will uphold these standards as a family.

- We will honor the school's philosophy and operating policies
- We will abstain from promoting or encouraging any philosophy/teaching contrary to the school's Statement of Faith or Philosophy of Education
- We will abide by school administration decisions with respect to policy and/or behavior issues
- We will maintain fiscal integrity by promptly paying tuition and fees as billed.

FAMILY AGREEMENT: _____ (family name)

Please sign and date below as indication of your reading and agreeing to abide by the policies outlined in the updated HOPE Christian Academy Parent/Student Handbook available online after June 30th at www.hope-eagles.com and on our Schoolspeak portal.

PARENTS:

- We support the educational philosophy, curriculum, and objectives outlined in the *HCA Parent/Student Handbook*, as well as the standards of conduct, and the principles of the Family Covenant. We will cooperate with the teachers in a spirit of partnership in the training of our child(ren).
- If at any time during the training of our child(ren), we can no longer work together in a spirit of unity, and all reasonable avenues of communication are exhausted, we will withdraw our child(ren) from HOPE Christian Academy.
- We understand that willful disobedience by our child(ren) to these principles and guidelines may result in dismissal from HOPE Christian Academy.

Families agree to:

- Honor the school’s philosophy and operating policies
- Abstain from promoting or encouraging any philosophy/teaching contrary to the school’s Statement of Faith or Philosophy of Education
- Abide by school administration decisions with respect to policy, curriculum, and/or behavior issues
- Provide supervision of Remote Learning by a parent or legal guardian on Mondays and Wednesdays, using the materials and instruction provided by the teacher
- Serve the required parent volunteer hours per month supporting the needs of the teacher (preferably in the classroom) and/or the school in some non-classroom capacity (lunch/recess aid, arrival and dismissal support, sports or club coordinator, fundraising, etc.)
- Communicate regularly with the teacher(s) on student progress – spiritually, academically, physically, and emotionally
- Promptly pay tuition and fees per payment schedule.

Father’s Signature (or Legal Guardian)

Mother’s Signature (or Legal Guardian)

Date

STUDENTS (Grades K-8)

- I desire to attend HOPE Christian Academy or am willing to be under the authority of my parents in submitting and deferring to their wishes concerning enrollment at HOPE Christian Academy.
- I understand that Christian teachers are in partnership with my parents. I will strive to obey them also as they seek to train me according to God’s Word.
- I will seek to live a godly life in and out of school in order that Jesus Christ will be glorified.
- I understand that willful disobedience of these principles and the guidelines of the *HOPE Christian Academy Parent/Student Handbook* may result in my dismissal from HCA.

Student’s Signatures: _____

SCHOOL The faculty and staff of HOPE Christian Academy pledge by God’s grace to uphold the principles of this covenant and the guidelines outlined in the HOPE Christian Academy Parent/Student Handbook as we partner with you to train your children.

Appendix 1: Statement of Faith Detail

1. We believe the Bible to be the inspired, infallible, authoritative, and inerrant Word of God (2 Timothy 3:16-17; 2 Peter 1:21).
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30, John 1:1, 2 Corinthians 3:17, Acts 5:3-4, Luke 4:1-2, Acts 1:4-9).
3. We believe in the deity of Christ (John 1:1-3, Colossians 2:9, Hebrews 1:3, John 8:58, John 10:33, John 20:28, Philippians 2:6), His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:34-35), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11, John 20:30-31), His vicarious and atoning death (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9), His Resurrection (John 11:25; 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11; Revelation 19:11, 2 Thessalonians 1:7-10).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation, because of the exceeding sinfulness of human nature; that men are justified only by faith in the shed blood of Christ; and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; those who are saved receive eternal life and those who are lost receive eternal condemnation (John 5:28–29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 2:12–13; Galatians 3:26–28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18).

Appendix 2:

Statement of Marriage, Gender and Sexuality

We believe that in order to preserve the function and integrity of HOPE Christian Academy as a local Body of Christ, and to provide a biblical role model to the HOPE Christian Academy community, it is imperative that all persons employed by HOPE Christian Academy in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)

1. We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen. 1:26-27) Rejection of one's biological sex is a rejection of the image of God within that person.
2. We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Gen. 2:18-25).
3. We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18, 7:2-5; Heb 13:4)
4. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, transgender, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)
5. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)
6. We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture or the doctrines of HOPE Christian Academy.